



*Helping People Help Themselves Since 1964!*

405 N. Elm Street • Lumberton, NC 28358 • (910) 277-3500 • [www.scfsnc.org](http://www.scfsnc.org)

## **NOTICE OF VACANT POSITION**

January 7, 2019

Southeastern Community & Family Services, Inc. is accepting applications for the Head Start position listed below:

### ***Family Service Worker (Baltimore HS Center)***

#### **Description of Duties:**

Plans and implements all activities pertaining to health, family services, parent involvement and literacy. Consults with parents, center staff, physicians, and other healthcare personnel to determine causes of problems and effective solutions in order to arrange/assist for medical, family service or educational needs to be met. Serves as a liaison between families and community resources.

#### **Education Requirements:**

High school diploma. Experience working with children and community representatives. Bilingual applicants are encouraged to apply.

**Instructions:** Send Agency application, cover letter and resume by **January 21, 2019** to:

Post Office Box 1025

Lumberton, NC 28358

Email: [recruitment@scfsnc.org](mailto:recruitment@scfsnc.org)

Applications may be obtained by visiting the Agency's website: [www.SCFSNC.org/CAREERS](http://www.SCFSNC.org/CAREERS)

**Equal Opportunity Employer**