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## **NOTICE OF VACANT POSITION**

April 20, 2018

Southeastern Community & Family Services, Inc. is accepting applications for the Head Start position listed below:

### ***Teacher (Elizabethtown Head Start Center)***

#### **Description of Duties:**

Head Start Teacher plans, organizes, and implements the operational and physical aspects of a Head Start Classroom; including setting up the classroom and developing lesson plans to implement the educational program. The

Head Start Teacher works with children, parents, and staff to ensure that education and early childhood development activities are conducted in accordance with federal, state, and local laws as well as program and agency requirements.

#### **Qualifications:**

Bachelor degree in Early Childhood Education. Successful applicant must meet all day care licensing education requirements to maintain highest level of rating. Sufficient verbal skills, speech and hearing as required for effective interpersonal communication with children, parents, and staff is a must. Bilingual applicants encouraged to apply.

**Instructions:** Send Agency application, cover letter and resume by **May 4, 2018** to:

Post Office Box 1025

Lumberton, NC 28358

Email: [recruitment@scfsnc.org](mailto:recruitment@scfsnc.org)

Applications may be obtained by visiting the Agency's website: [www.SCFSNC.org/CAREERS](http://www.SCFSNC.org/CAREERS)

**Equal Opportunity Employer**