



Helping People Help Themselves Since 1964!

405 N. Elm Street • Lumberton, NC 28358 • (910) 277-3500 • www.scfsnc.org

NOTICE OF VACANT POSITION

September 8, 2017

Southeastern Community & Family Services, Inc. is accepting applications internally and externally for the Head Start position listed below:

Kitchen Manager (Hoke Head Start Center)

Kitchen Manager: High School diploma or equivalent is required. Prefer someone with at least one year's experience in preparing large meals.

Persons who are interested in applying must complete an official agency application form. Applications can be obtained by visiting the agency's website at www.scfsnc.org. Applications must be received in the Office of Human Resources by the closing date. Internal applicants must submit an application to be considered for this position.

Equal Opportunity Employer

Instructions: Send Agency application, cover letter and resume by **September 22, 2017** to:

Post Office Box 1025
Lumberton, NC 28358
Email: recruitment@scfsnc.org

Applications may be obtained by visiting the Agency's website: www.SCFSNC.org/CAREERS