

**SOUTHEASTERN COMMUNITY & FAMILY SERVICES, INC.  
HEAD START PROGRAM**

Post Office Box 1025  
Lumberton, North Carolina 28359-1025  
910-277-3500  
910-291-3054 (Fax)

**REQUEST FOR BID  
(THIS IS NOT AN ORDER)**

**September 26, 2017**

**Bid Deadline:** 3:00 p.m. – October 13, 2017  
**Item:** School Bus 2017 or newer (chassis, please specify)  
**Quantity:** 5  
**Terms:** Cash on Delivery  
**Deliver:** Lumberton Office (405 N. Elm Street) Lumberton NC 28358

**Agency Fleet:** Ford  
GMC

**Description/Specifications**

**Color:** National School Bus Yellow High Solids Polyurethane Type with Black Markings

**Markings:** The words “**School Bus**” should appear in black letters at least 10” high on the rear of the bus above the emergency door. The words “**Emergency Door**” shall be painted in black letters at least 2” high on the rear door. The words “**Southeastern Community & Family Services, Inc.**” should be painted in black on each side panel of the bus. The words “**School Bus**” and “**Activity Bus**” should appear on a **flip-type sign** in black letters at least 10” high on the **front** of the bus above the windshield.

**Body Equipment:**

**Interior Paint:** Please specify (standard manufacturer color)  
**Floor Plan:** Please specify (standard manufacturer color)  
Aluminum corrugated floor sheets over gauge channel joists, exterior plywood, floor insulation with black rubber floor ribbed center aisle and steps  
**Roof Hatch w/Vent**

Roof Cap w/Eight (8) Lamps  
Steel Rear Bumper  
Emergency Exits: Two (2) Top-Hinged Push-Out Sashes  
Yellow Reflective Tape Emergency Exits  
Fire Extinguisher: Dry chemical, 2 ½ lb. To meet state standards - mounted  
First Aid Kit: 10-Unit - To meet state standards - mounted  
Seat Belt Cutters: Quantity: 2 mounted units - To meet state standards  
Body Fluid Kit  
Three (3) Reflective Triangles w/Box  
Electric Stop Arm with 2-Lamp Reflector  
Circuit breakers in lieu of fuses  
Directional sidelights  
8-Light Warning System (**REQUIRED**)  
Back-up Alarm  
Front and Rear Heater - (Rear Heater-20,000 BTU)  
Heater Bleed Valves  
Parallel Plumbing to Rear Heater  
Glass in upper and lower rear door panels  
Locking Front Doors  
Vandal Lock for Emergency Door  
Emergency Door with Buzzer and Emergency Door Buzzer  
Front and Rear Mud Flaps  
Left and Right Grab Rail  
Panic-Free, Outward Opening Front Entrance Door  
Electric Crossing Control Arm w/Poly-rod  
Fender Mounted Hemispherical Cross-View Mirrors (Dolly-Type)

**Seating Requirements:**

Vinyl Upholstery (Specify Color)  
Standard Driver's Seat  
2 - 39" High back Seat Barriers  
8 - 39" Child Restraint Seats, Two per Seat  
2 - 30" Child Restraint Seats, One per Seat  
Twenty-eight Lap Belts

**Note:** Child Restraint Seats = FMVSS Safety Seats/Child Restraint Seats (for children under 50 pounds)

**Construction:** Please submit a brochure to reflect the construction of the unit (i.e. floor and roll bars). Submit information to specify special safety features in the construction of the unit along with any safety test results.

**Seating:** Please submit a brochure reflecting the child restraint seating system recommended for children weighing up to 80 lbs. .

**Special Requests:** Please include separately the cost of a strobe light installed on the bus (**if standard, do indicate**). Also provide the cost of installing air conditioning in the front panel **only**. **If front air is standard, please do indicate**. In submitting your bid, please provide a breakdown of the cost to include the cost of the bus, the cost of add-on items (strobe light, etc.), tax, tag and title fees (if applicable).

**Warranty:** Provide all applicable warranties and or any other provisions as it applies to the buses.

**Standards:** Vehicles must comply in every respect with the U.S. Department of Transportation Standard 17 and must meet the requirements of the North Carolina School Bus Law.

**Delivery:** Delivery to be made to 405 N. Elm S Main Street, Lumberton, North Carolina. Please specify the number of days it will take for the vehicles to be delivered once the official order is placed. Availability will be a key factor in determining the winner of the bid.

**Bid Procedures:** All bids must be submitted in a sealed enveloped marked "BID" to:

Southeastern Community & Family Services, Inc.  
Post Office Box 1025  
Lumberton, North Carolina 28359-1025  
Attention: Cynthia Foskey

Bids must be received by 3:00 p.m. on October 13, 2017. Bids received after the bid deadline will not be considered. Should you elect not to bid, please return this form indicating "NO BID."

---

Cynthia Foskey  
Executive Administrator

---

Ericka J. Whitaker, MSA  
Chief Executive Officer

**BID SHEET**

Unit Price \$ \_\_\_\_\_

Add-On Air (Material and Labor)  
(Front Panel Only) If not standard \$ \_\_\_\_\_

Add-On Strobe Light (Material and Labor) If not  
Standard \$ \_\_\_\_\_

Delivery can be expected \_\_\_\_\_ days after official order is placed.

\_\_\_\_\_  
Signature and Title

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Fax No.

\_\_\_\_\_  
Date